

Minutes of the Parish Council Meeting of Akeley Parish Council held on Monday 6 January 2020 at 7.30pm in the Village Hall

Pursuant to the 1960 Public Bodies Act (amended), the Chairman advises that the participants & proceedings of this meeting may be reported upon (filmed, recorded, photographed, blogged, tweeted or streamed) but verbal reporting may not take place whilst in session. Non-participating attendees not wishing to be subject to such media should indicate this by sitting to one side.

Present: Cllrs Terry Cavender (Chair), John Hockley (Vice-Chair), Clair Flynn, Cara George, Gerry Millard & Caz McCall

Clerk: Ruth Millard

Members of the public 5

01/20 Apologies; Sally Siddique, District Cllr Warren Whyte,

02/20 To adjourn the meeting to allow public participation;
TC discussed with the public why the website was not up to date at the moment, he assured that the Parish Council pages would be updated before the March meeting.
2 members of the public gave a resume of the maintenance required to maintain the wild meadow area, a copy will be held with the minutes.
The Village Hall Committee had been discussing how to make the drive to the village Hall safer for pedestrians. Suggestions were; painting on the road a red hatched area for crossing over the road, 'children are playing' sign, 5mph sign on the lamp post. One other item was for the end parking bay to be made a designated area for emergency access into the field.

03/20 Members Interests; Members are invited to declare disclosable pecuniary interests and other interests in items on the agenda as required by the Akeley Parish Council Code of Conduct for Members and by the Localism Act 2011. GM declared that he has a pecuniary interest in 10/20 ii. No others interests were declared.

04/20 Approval of Minutes; Members **RESOLVED** that the minutes from the Extraordinary Parish Council Meetings held in the Village Hall, Akeley on 2 December 2019 were a true record. GM proposed & JH seconded, the Chairman signed the minutes as an accurate account of the meeting.

05/20 Members received & **RESOLVED** the financial statement for 01.12.2019 – 31.12.2019, GM proposed & CF seconded.
Members received & **RESOLVED** the amended financial statement for 01.11.2019 – 30.11.2019, JH proposed & GM seconded.
Members noted invoices received yet to be paid.
Members **RESOLVED** to leave the fees for Scouts renting the field on Chapel Lane as £50, CF proposed & CG seconded,
Members **RESOLVED** to leave the fee for grazing Alpacas on the Field at Chackmore Turn as £150.00, GM proposed & JH seconded,
Members **RESOLVED** to leave the fees for the use of an allotment as it stands, CG proposed & GM seconded.
Members **RESOLVED** to raise the budget for 2020/21 by 3%, a rate for inflation.
Members **RESOLVED** the precept request for 2020/21 is £15,000 Fifteen Thousand pounds, TC proposed & GM seconded.

06/20 ENVIRONMENT;

- a. Recreational Field;
 - i. To discuss the Play equipment for teens, the quotes received and what is needed to apply for a grant. Members agreed to defer this item until the March meeting.
 - ii. Members discussed the arrangement for looking after the wildflower meadow and **RESOLVED** to adopt the recommendations. **Action;** Volunteers who would use a chainsaw/polesaw would forward their lantra, (City & Guilds), qualification. The Clerk will check with the Parish Council's Insurance Company that it has the necessary insurance for volunteer help.
 - iii. JH gave his thoughts regarding planting the Oak trees in small groups 3/4 at the back of the recreational field.
 - iv. The Parish Council had received a request from the committee for Tingewick Football Club wondering if it would be possible if the Parish might allow them to play football matches on the recreational field. Members **RESOLVED** that if the Football Club hires the Village Hall that they would be able to use the field without any extra charge in the first year. To be negotiated moving forward after the first season. **Action;** the Clerk to reply and copy in the Village Hall
- b. Scout Field; TC has done a simple search of the land at HM Land registry to find out if there are covenant attached to the land deeds. The members discussed if it should request the Land registry to do a more in-depth search. The Clerk explained that it was the Parish Council's responsibility to understand any conditions relating to the land. Members **RESOLVED** to submit an OCI to HM Land Registry to find a hard copy of the deeds with a budget of £50.

- c. Grass Cutting; Members discussed the quotes needed for the devolved services grass cutting and agreed to get a quote from 2 separate contractors. **Action;** the Clerk to request a quote from Escapes and one other.
- d. Roads and traffic; Bucks CC have not made good the verges at the top of Church Hill which were destroyed when it diverted the traffic in November 2019 while work was being done at the junction with church Hill and A413. TC read out an email he had sent Bucks CC at the time. **Action;** the Clerk was asked to follow up sending an email to the local area technician.
- e. Allotments; CG will prepare the invoices to send to residents who rent allotments and advertise the vacant allotments.
- f. Street lighting; There were no updates on quotes for the LED conversion from Zeta and ProVision. **Action;** The Clerk will follow up with the Companies to send quotes to be discussed at the March meeting, to include information of the spread of light that could be expected from the lanterns.

07/20 Administration;

- i. Members discussed whether they wanted Parish Council email addresses for Councillors and all agreed that they should have designated email address.
- ii. Emergency Plan; CG & CF said to defer this item until the March meeting to give them more time to prepare.

08/20 CORRESPONDENCE; To note and discuss;

Play around the Parishes; Members decided not to purchase any play dates.
VE Day 2020; Members decided not to make any specific arrangements for VE Day.
Buckingham Town Council letter to Martin Tett regarding the Buckinghamshire Unitary Authority:
Community Boards; Members noted with interest Buckingham Town's letter.

09/20 PLANNING; To consider planning and development matters;

- a. **19/04155/APP** – Farm Cottage Akeley Wood Lodge Road Akeley Buckinghamshire MK18 5 BW / Demolition of existing garage and construction of new 3 bay garage with home office
Members **RESOLVED** no opposition to 19/04155/APP

Update of outstanding Planning applications

- i. **19/00329/APP** – Akeley House Buckingham Road Akeley Buckinghamshire MK18 5HL / Demolition of an existing dwelling and erection of a new replacement dwelling / **Awaiting decision**
- ii. **18/03471/APP** - Land Adjacent To Leckhampstead Road Akeley / Erection of five detached dwellings, and associated garaging, parking and amenity space, served off two new private drives, a replacement access for existing stabling/paddocks and the widening of Leckhampstead Road to also incorporate a new footpath / **Appeal Ref: 19/00068/NONDET**
- iii **19/03553/APP** – Akeley Burial Ground The Square Akeley /Construction of a new structure and landscaped area within the footprint of a ruined church within the burial ground

10/20 Members **RESOLVED** to exclude the public in accordance with The Public Bodies (Admission to Meetings) Act 1960 Sec 1 (2)

- i. Information Commissioners Office; the Clerk's Office had received an email to say that the resident had not heard from the Parish Council since making her request. **Action;** the Clerk was to forward the email sent on 17 November 2019 in an envelope and send it to be signed for on receipt, by the resident.
- ii. Contract of Employment; the Clerk explained that it was a legal requirement that every employee is given a contract of employment from their employer. To help the Council the Clerk has sent a NALC template and a copy of her contract from Adstock Parish Council to consider.

11/20 Date and time of next meeting; 9 March 2020 at 7.30, after the Annual Parish Meeting, when groups in the village will give their Annual Reports.

Meeting Closed at 9.30 pm