

Minutes of the Parish Council Meeting of Akeley Parish Council held on Monday 11 March 2019 at 7.30pm in the Village Hall

Pursuant to the 1960 Public Bodies Act (amended), the Chairman advises that the participants & proceedings of this meeting may be reported upon (filmed, recorded, photographed, blogged, tweeted or streamed) but verbal reporting may not take place whilst in session. Non-participating attendees not wishing to be subject to such media should indicate this by sitting to one side.

Present: Cllrs Terry Cavender (Chair), John Hockley (Vice-Chair), Clair Flynn, Cara George, Sally Siddique Ruth Millard (Clerk), District Cllr Warren Whyte, members of the public 9

- 27/19** Nomination & Acceptance of Chairman; JH nominated TC to be Chairman, the nomination was **RESOLVED** by all present. Terry Cavender accepted and signed the acceptance form.
- 28/19** Nomination & Acceptance of Vice Chairman; CF nominated JH to be vice chair, the nomination was **RESOLVED** by all present. John Hockley accepted the role of vice chair.
- 29/19** Attendance and apologies; To receive and accept any apologies.
- 30/19** To adjourn the meeting to allow public participation;
- Residents had concerns regarding episodes in Lees Field. The advice given to the residents was to call the Police, Environmental Office and record all nuisance incidents. Send emails to the Clerk to log, keeping the Parish Council advised a starting a portfolio of evidence.
 - Residents had concerns regarding the amount of Freight Lorries passing through the village, causing damage to road, pavements and housing.
 - A resident discussed about getting a charity textile recycling bin in the front of the school. She was advised to contact Paul Foot the local area technician, to ascertain if Buck CC would have a problem with it being placed on the verge.
 - WW spoke about the new Unitary Councils progress to date.
- 31/19** Members Interests; Members are invited to declare disclosable pecuniary interests and other interests in items on the agenda as required by the Akeley Parish Council Code of Conduct for Members and by the Localism Act 2011. None declared
- 32/19** Approval of Minutes; Members agreed the minutes from the Parish Council Meetings held in the Village Hall, Akeley on 11 March 2019. The Chairman signed the minutes as an accurate account of the meeting.
- 33/19** Akeley Parish Council **RESOLVED** that the Standing Orders previously circulated to all members were robust and sufficient.
- 34/19** Akeley Parish Council **RESOLVED** that the Financial Regulations previously circulated to all members were robust and sufficient.
- 35/19** Akeley Parish Council **RESOLVED** that the Risk Assessment previously circulated to all members was robust and sufficient.
- 36/19** Akeley Parish Council **RESOLVED** that it would be represented at the Local Area Forum by TC.
- 37/19** Akeley Parish Council **RESOLVED** that its Land & Assets register previously circulated to all members was up to date and correct.
- 38/19** Akeley Parish Council **RESOLVED** the renewal of the Insurance cover from BHIB Local Councils Policy with AVIVA, renewal date 1 June 2019 to 31 May 2020 as it is robust and sufficient.
- 39/19** Akeley Parish Council **RESOLVED** to pay subscriptions to BALC, SLCC, AVALC in 2019/20.
- 40/19** Akeley Parish Council **RESOLVED** that its Freedom of Information publication scheme was robust and sufficient.
- 41/19** Akeley Parish Council **RESOLVED** that it would usually meet on the second Monday of each month at 7.30 pm in the Village Hall Akeley. The next annual meeting of the Full Council would be 11 May 2020
- 42/19** **GDPR;**
- a. To agree Privacy Policy and Notice
 - b. To agree Information Policy
 - c. To agree Retention of Documents Policy
 - d. To agree GDPR Data Audit
- Akeley Parish Council **RESOLVED** to defer 24/19 a, b, c, & d until the July meeting
- 43/18** Annual Governance & Accountability Return 2018/19;
- a. Akeley Parish Council considered the findings of the review to be robust and sufficient for its needs.
 - b. The Chairman read through each of the Annual Governance Statements for the members to consider. Akeley Parish Council approved each statement. The Chairman and Clerk signed the document.
 - c. Akeley Parish Council **RESOLVED** the Bank reconciliation for 31 March 2019
 - d. Akeley Parish Council **RESOLVED** the Explanation of Variances

- e. Akeley Parish Council **RESOLVED** the Accounting Statement for the Internal Auditors report signed by the RFO. The Chairman signed the document.
- f. Akeley Parish Council **RESOLVED** to send a Certificate of Exemption to the external auditor. The Chairman and Clerk signed the document.
- g. Akeley Parish Council **RESOLVED** the suggested dates of the period for the Exercise of Public Rights.

44/19 To receive the financial statements:

- 12 Mar 2019 to 31 Mar 2019
- 01 Apr 2019 to 31 May 2019
- Annual Accounts 01 Apr 2018 to 31 Mar 2019

Members approved the financial statements, the Chairman signed the documents.

45/19 ENVIRONMENT

- a. Recreational Field – CF volunteered to look at and apply for grants to refurbish the play area. TC proposed purchasing an Apple Tree with the view to having a community orchard. Members **RESOLVED** the purchase up to £100.
- b. Grass Cutting – JH volunteered to liaise with the grass cutter
- c. Roads and traffic – Discussion regarding the Freight Lorries passing through the village. **Action;** Clerk to write to Bucks CC to find out what they are doing to implement their Freight Strategy Policy.
- d. Allotments – CG volunteered to contact the previous Councillor who was responsible for the allotments and collect any paperwork, also meet with the Clerk to discuss how to proceed.
- e. Street lighting – SS volunteered to contact the previous Councillor who was responsible for the street lights and collect any paperwork.

46/19 CORRESPONDENCE

- a. A resident querying the rent for the Alpaca Field for this year. APC **RESOLVED** to keep the rent the same for this year. **Action;** Clerk to send invoice for £100
- b. Village fibre, to discuss how to move forward on this matter. TC gave a resume outlining the situation. The problem is that the flats are considered as a multiple occupancy building. VAHT will not pay for the fibre to be installed. There is a donation of £1281 from BAC3 to APC to be ring-fenced towards the cost. There is a government scheme which will issue £500 voucher to each household that applies. Members approved this scheme.
- c. Emergency Planning; to discuss how to develop this policy in the village. APC agreed to defer this item until the September meeting.

47/19 PLANNING; To consider planning and development matters

- a. **19/00543/APP** – Akeley Wood School Akeley Wood Lodge Akeley Bucks MK18
Installation of canopy / Approved. Members noted this item.
- c. **19/00329/APP** – Akeley House Buckingham Road Akeley Buckinghamshire MK18 5HL / Demolition of an existing dwelling and erection of a new replacement dwelling / Awaiting decision. Members noted this item had not been determined.
- d. **18/03471/APP - Land Adjacent To Leckhampstead Road Akeley**
Erection of five detached dwellings, and associated garaging, parking and amenity space, served off two new private drives, a replacement access for existing stabling/paddocks and the widening of Leckhampstead Road to also incorporate a new footpath.
Awaiting decision. Members noted this item had not been determined.
- e. **18/03906/APP** – 3 Daisybank Main Street Akeley Buckinghamshire MK18 5HW
Erection of fence (retrospective). The Parish Council **RESOLVED** to Oppose application 18/03906/APP due to it effecting the neighbour's amenity and is in sharp contravention to GP95 which states "In dealing with all planning proposals the Council will have regard to the protection of the amenities of existing occupiers. Development that exacerbates any adverse effects on existing users will not be permitted.
- f. 19/00029/REF Land adjacent to Rose Cottage Chapel Lane Akeley MK18 5HU Appeal start date 18 April 2019. Appeal noted
- g. Section 18 Naming of Streets. Notice that AVDC intend to name the 4 dwellings at the land between 17 & 18 Coronation Cottages Akeley, 1,2,3&4 Oakfield View, Akeley, Buckingham. The Parish Council **RESOLVED** the name of Oakfield View.

DATE OF NEXT MEETING.....1 July 2019 in Akeley Village Hall at 7.30pm

Meeting Closed at 9.00 pm